

DATA DICTIONARY

PROJECTS TARGETING ADULT MENTALLY ILL OFFENDERS

Revised April 2007

CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION

CORRECTIONS STANDARDS AUTHORITY

CORRECTIONS PLANNING AND PROGRAMS DIVISION

MENTALLY ILL OFFENDER CRIME REDUCTION (MIOCR) GRANT PROGRAM DATA DICTIONARY

Although the Legislature did not require an evaluation of the new MIOCR grants, the CSA is committed to assessing the overall effectiveness of the funded projects on curbing recidivism among offenders with mental illness. In addition to keeping the CSA Board apprised of the projects' impact on reducing participants' involvement in the justice system, staff will be developing and distributing reports designed to guide and inform future decisions regarding MIOCR grant program funding. For these reports, staff intends to augment the analysis of the data collected monthly from grantees with case studies and other pertinent information grantees include in their semi-annual progress reports to the CSA.

The monthly data reports are due by the 15th of the month following the reporting period.

SECTION A: PARTICIPATION INFORMATION

The eight variables in this section are designed to provide information that will enable CSA staff to develop a general description of the individuals participating in the MIOCR projects.

A1) Number of New Participants

Enter the number of new participants in the one-month reporting period. A participant is someone who met the program eligibility criteria outlined in the county's grant proposal and is therefore receiving in-custody or post-custody services, consistent with the project design.

A2) Gender of New Participants (Male, Female)

Enter the number of new participants in the one-month reporting period by gender. The sum of the number of males and number of females must equal the number in A1.

A3) Number of New Participants by Age (Under 18, 18-25, 26-40, 41-60, Over 60)

Enter the number of new participants in the one-month reporting period for each age group. Use participants' age at the time they were enrolled into the program. The sum of the number of participants in the five age groups must equal the number in A1.

A4) Primary Ethnicity of New Participants

Enter the number of new participants in the one-month reporting period who identify themselves as falling into one of these categories: African American, Asian, Hispanic, Caucasian, Native American, or Other. The sum of the number of participants in each of the six ethnic groups must equal the number in A1.

A5) Primary Language of New Participants

Enter the number of new participants in the one-month reporting period who identify their primary language as English, Spanish, Vietnamese, Hmong, or Other. The sum of the number of participants in each of the five primary language groups must equal the number in A1.

- A6) Number of New Participants with a Co-occurring Mental Illness and Substance Abuse Disorder
 - Enter the number of new participants in the one-month reporting period whose primary clinical diagnosis is a mental illness and who also have a diagnosed substance abuse disorder.
- A7) Number of Participants Who Completed the Program

Enter the number of participants who successfully completed the program during the onemonth reporting period (i.e., "graduated" from a program offering services for a set period of time as outlined in the grant proposal). Enter a "zero" if participants are receiving program services throughout the grant period vs. a set period of time as outlined in the grant proposal.

A8) Number of Participants Who Discontinued the Program

Enter the number of participants who discontinued program services during the one-month reporting period. Reasons for discontinuing services vary and include moving, absconding, choosing to drop out (if the program is voluntary), or dying. In addition, if the project design precludes re-offending individuals from program participation, include these individuals in this count.

SECTION B: HISTORICAL DATA

The nine variables in this section are designed to provide information that will enable CSA staff to assess the impact of the MIOCR projects, through a pre-post comparison, on issues pertaining to recidivism, mental health status, and client functioning/resources. The time frame for the historical data is the 12-month period prior to program participation. Only report data for the NEW PARTICIPANTS (UNDUPLICATED) enrolled in the program during the one-month reporting period (i.e., Section A individuals). Use local Criminal Offender Record Information for the criminal justice variables and county records, Medi-Cal billing data and/or the Client and Service Information data base developed by the California Department of Mental Health for the remaining variables – except those, as indicated, where the data will need to come from participants' self-reports.

- B1) Number of Jail Bookings for a New Offense
 - a) Number of Bookings for a Felony
 - b) Number of Bookings for a Misdemeanor

For all new participants, enter the number of jail bookings in the 12-month historical period. However, <u>DO NOT</u> count bookings for violations of probation. Include the jail booking that qualified the offender for program participation <u>except</u> when that booking is the result of a technical violation of probation. For bookings involving multiple charges (e.g., a felony and a misdemeanor), use the most serious charge to capture the booking data. The sum of B1a and B1b must equal the number in B1.

B2) Number of Jail Days

For the bookings recorded in $\underline{B1}$, enter the total number of jail days in the 12-month historical period. Do not count days for technical probation violations.

B3) Average Global Assessment of Functioning (GAF) Score

Enter the <u>average</u> GAF for new participants. If a participant has more than one GAF score in the 12-month historical period (e.g., one from six months prior to program entry and one developed upon program entry), use his/her most recent score. If a participant does not have a GAF score within the 12-month historical period and a GAF score is not established at program entry pursuant to the project design, do not include that individual in the average GAF score reported on this variable.

B4) Number of Participants Who Were Homeless

Enter the number of new participants who self-report they were homeless at any time during the 12-month historical period. Homeless is defined as living on the streets or in a shelter.

B5) Number of Days Homeless

For the participants recorded in B4, enter the total number of days homeless (self-reported) during the 12-month historical period.

B6) Number of Participants Employed

Enter the number of new participants who self-report they were employed for any length of time during the 12-month historical period. Employment is defined as a paid job (including one for which the individual received a stipend) or volunteer job/work.

B7) Number of Participants Enrolled in Medi-Cal or Some Type of Insurance Plan

Enter the number of new participants who were enrolled in Medi-Cal or some type of health insurance during the 12-month historical period.

B8) Number of Participants Who Received Social Security Income (SSI)

Enter the number of new participants who received SSI during the 12-month historical period.

B9) Number of Participants Who Received Other Federal/State Entitlements

Enter the number of new participants who received other forms of government assistance (excluding SSI) during the 12-month historical period. These entitlements include general public assistance, veterans' administration support, social security disability income, unemployment compensation, and pension benefits.

SECTION C: OUTCOME DATA

The nine variables in this section mirror the historical variables, enabling CSA staff to conduct a pre-post comparison on issues pertaining to recidivism, mental health status, and client functioning/resources. Report data for <u>ALL PARTICIPANTS (UNDUPLICATED)</u> enrolled in the program during the one-month reporting period (please see special instructions for variable C3). Data reported for new participants (Section A individuals) should consist of data only for those days in which the individual is actually in the program. Use local Criminal Offender Record Information for the criminal justice data and county records, Medi-Cal billing data and/or the Client and Service Information data base developed by the DMH for the remaining variables – except those, as indicated, where the data will be self-reported.

- C1) Number of Jail Bookings for a New Offense
 - a) Number of Bookings for a Felony
 - b) Number of Bookings for a Misdemeanor

For all participants, enter the number of jail bookings in the one-month reporting period. However, <u>DO NOT</u> count bookings for violations of probation. In addition, <u>do not</u> include the booking that qualified the offender for program participation. For bookings involving multiple charges (e.g., a felony and a misdemeanor), use the most serious charge to capture the booking data. The sum of C1a and C1b must equal the number in C1.

C2) Number of Jail Days

For the bookings recorded in <u>C1</u>, enter the total number of jail days for the one-month reporting period. Do not count days for technical probation violations.

C3) Average Global Assessment of Functioning (GAF) Score

This variable will only be collected at six-month intervals (i.e., on your June 2007, December 2007 and June 2008 monthly report forms). On these designated monthly forms, enter the average GAF score for all participants who, during the six-month GAF reporting period, have either received program services for a minimum of six months or who have completed the program as defined in variable A7.

C4) Number of Homeless Participants

Enter the number of participants who self-report that they were homeless at any time during the one-month reporting period. Homeless is defined as living on the streets or in a shelter.

C5) Number of Days Homeless

For the participants recorded in C4, enter the total number of days homeless (self-reported) during the one-month reporting period.

C6) Number of Participants Employed

Enter the number of participants who self-report that they were employed for any length of time during the one-month reporting period. Employment is defined as a paid job (including one for which the individual received a stipend) or volunteer work/job.

C7) Number of Participants Enrolled in Medi-Cal or Some Type of Insurance Plan

Enter the number of participants enrolled in Medi-Cal or some type of health insurance during the one-month reporting period.

C8) Number of Participants Who Received Social Security Income (SSI)

Enter the number of participants who received SSI during the one-month reporting period.

C9) Number of Participants Who Received Other Federal/State Entitlements

Enter the number of participants who received other forms of government assistance (excluding SSI) during the one-month reporting period. These entitlements include general public assistance, veterans' administration support, social security disability income, unemployment compensation, and pension benefits.